



**Evidence of Insurance Request**

Please ask your insurance carrier to provide a ***certificate of insurance*** with the following minimum requirements.

**Commercial General Liability:**

General Aggregate	1,000,000
Products-Completed Operations Aggregate	1,000,000
Personal & Advertising Injury	1,000,000
Each Occurrence Limit	1,000,000
Fire Damage (any one fire)	50,000
Medical Expense	5,000

Policy must include Products-Completed Operations, Independent Contractors, Contractual Liability and *name Green Bay Botanical Garden, Inc. as an additional insured.*

**Commercial Automobile Liability:**

Combined Single Limit	1,000,000
or	
Split Limit	500,000/1,000,000 BI / 250,000 PD
Coverage to apply to Owned, Non-Owned and Hired.	

**Workers' Compensation and Employers Liability:**

Statutory: Wisconsin (or state in which work is performed)	
Waiver of Subrogation Endorsement – if work involves a contract or purchase order	
Employers Liability Limits:	
Each Accident	100,000
Disease-Policy Limit	500,000
Disease-Each Employee	100,000

**Commercial Umbrella Liability:**

Each Occurrence	1,000,000
Aggregate	1,000,000

All policies must be endorsed to provide a 30 day notice of cancellation, except 10 days for non-payment of premium.