



Garden of Lights

How to Purchase WPS Garden of Lights Tickets Online

1. Visit GBBG.org
2. Click on the purple Event Details & Tickets Button
3. Click on the Dates, Hours & Tickets Tab
4. Scroll down to the Tickets section
5. Click on the button for your preferred tickets (Value Night, Peak Night or Family Night)
6. On the webpage, click on **Create Account in the upper right hand corner**
 - a. This is a new ticketing system so everyone, including Garden Members, must create a new account.
 - b. **Garden Members must use the email address associated with their membership.** If you're unsure which email address we have 920.490.9457.
7. You will be asked if you want a Verification Code sent to your Email or Mobile Phone
8. Code Verification Screen will appear
 - a. Enter code into Verification Screen
9. Create a secure password
 - a. Your Account is Set Up!
10. Click View Details on the tickets you want to order
 - a. Walking
 - b. Wagon
 - c. Necklace
11. Select what type of tickets you want to order
 - a. Members, when logged-in, the **discount will appear in your cart at checkout**
 - b. Tickets are also **required for children 2 and under**
12. Select Next
13. Select the date you are interested in adding
14. Select Next
15. Select the time you would like to enter the Garden. **Reminder:** you have 30 minutes to enter the Garden i.e 4:30–5 pm. **We can't guarantee entry for late arrivals.**
16. Select Add to Cart
17. Select Go to Cart to start payment process
18. Select Proceed to Checkout
19. WPS \$1 off discount code (applies to full price tickets only) enter 4 number code from coupon into the "Enter Discount Code" box, Select Apply.
20. Enter your information, if not logged in.
21. Select your Delivery Method–tickets can be sent to you email or as a text message to your phone
22. Select Complete My Purchase.
23. Enter credit card Information, Select Finish & Pay.
24. Tickets will be sent in an email or to your phone, or you can View Receipt & Ticket barcode after transaction by selecting View Receipt
 - a. Check your junk mail
 - b. Note there is one bar code for all tickets.
 - c. Please have email pulled up on phone or print off ticket email for check-in when you arrive.